

**To:** Kamke, Sherry[Kamke.Sherry@epa.gov]  
**From:** Olson, Erik  
**Sent:** Mon 7/20/2015 3:41:34 PM  
**Subject:** Fw: Hotel Reservation Change

Hi Sherry,

Just to be clear, we are staying at Lake of the Torches on Tuesday night and the Holiday Inn Express in Weston on Wednesday night?

Thanks,

Erik

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**From:** Guerriero, Margaret  
**Sent:** Friday, July 10, 2015 2:22 PM  
**To:** Kamke, Sherry; Gray, Margaret; Victorine, Gary  
**Cc:** Olson, Erik  
**Subject:** RE: Hotel Reservation Change

Thanks Sherry. Sorry for the trouble.

**From:** Kamke, Sherry  
**Sent:** Friday, July 10, 2015 2:14 PM  
**To:** Gray, Margaret; Victorine, Gary; Guerriero, Margaret  
**Cc:** Olson, Erik  
**Subject:** RE: Hotel Reservation Change

I called and changed over one of the Holiday Inn Express Rooms under Margaret's name and credit card to my name and credit card.

The date should be 7/22 (not 6/22)

We still should keep our Lake of the Torches reservation for the previous night 7/21. I think everyone (Margaret, Gary and Erik) have arranged to have their credit card hold that room instead of my personal credit card).

Erik is out of pocket (Alaska) and won't be able to call in to the hotel to change his hotel.

**From:** Gray, Margaret  
**Sent:** Friday, July 10, 2015 1:23 PM  
**To:** Victorine, Gary; Kamke, Sherry  
**Cc:** Guerriero, Margaret  
**Subject:** Hotel Reservation Change

Hi Gary/Sherry:

There has been a change in hotel plan from Lake of the Torches for the 6/22-23 Lac Du Flambeau trip to:

Holiday Inn Express

4210 Barbican Ave

Weston, WI

1 (888) 465-4329

I reserved four rooms in Margaret's name. Please let me know if all four rooms are needed; if not, I need to cancel the reservation(s) so that the room(s) will not be charged to Margaret's credit card. When you make the reservation let the rep know that the reservation is under Margaret's name and credit card number and change it to your credit number. Please send me your confirmation # so there will not be any discrepancies with the change. Thanks.

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Margaret Gray

Executive Assistant

Land and Chemicals Division

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